

## **COMBINATION RESUME**

(With Objective, Summary Statement, and Employment History) Civil Engineer

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### **OBJECTIVE**

A high-level supervisory and management civil engineering position.

### **SUMMARY OF QUALIFICATIONS**

- Experienced in wide range of technical and managerial civil engineering positions in both government and private industry, including more than eight years in construction of facilities at federal projects and on government installations.
- Expert in computer-assisted (CAD) design using state-of-the-art software for building construction.
- Excellent record in enforcing and improving safety procedures at varied job sites with significant reduction in accidents and improved time at work.
- Extensive experience in technical project supervision and program management who can make programs run smoothly, on budget and on time.
- Hold Professional Engineer Certification, state of Georgia.

### **PROFESSIONAL SKILLS**

#### **ENGINEER MANAGEMENT**

- Managed the construction and operation activities for an engineering organization with 8–12 staff members.
- Coordinated and controlled construction and maintenance projects for multiple contractors at diverse locations, 90 percent of which were completed on time.
- Developed and managed budgets for technical and operational programs, meeting cost estimates for 80 percent of the projects.
- Applied CAD and scheduling software to meet organizational requirements, resolving technical and logistical problems.

**CONSTRUCTION**

- Monitored and inspected construction sites to ensure conformance of all work to approved specifications and safety standards, reducing accident rates by 50 percent.
- Coordinated construction of roads, utilities, and varied structures at Department of Defense installations.
- Employed specialized equipment to test soils, compaction, concrete mixes, pipes and pavements, ensuring all standards and specification were met.
- Supervised construction crews and contractor operations, so that the teams were able to adhere to construction schedules.

**EMERGENCY OPERATIONS**

- Coordinated all organizational efforts in response to pollution disasters and major accidents.
- Directed contractor resources in repair of damage to government facilities and projects.
- Developed, implemented and tested detailed emergency response plans.
- Trained government employees from several agencies in technical aspects of emergency management.

**ACHIEVEMENTS**

- Developed specialized training to assist engineers in effective inspection of government contractor performance; training packages were subsequently adopted for use at seven other sites.
- Recognized for accident-free safety record on all project sites over two successive years.
- Selected over peers to develop and implement organizational effectiveness team for unit consisting of 700 government personnel.

**EMPLOYMENT HISTORY**

Engineer Branch Chief, U. S. Army Corps of Engineers, Dallas, Tx., 1994–Present  
Construction Manager, U.S. Army Corps of Engineers, Fort Worth, Tx., 1990–1994  
Civil/Construction Engineer, U.S. Army Corps of Engineers, Tulsa, Ok., 1986–1990  
Construction Inspector, Maryland State Highway Administration, 1982–1985

**EDUCATION**

M.B.A., Management, University of Maryland, College Park, MD  
B.S. in Civil Engineering, Georgia Institute of Technology, Atlanta, GA